

### Do's

- DO** keep doors latched and closed always when not in use
- DO** report any damage or leaks immediately
- DO** inspect for any rodents or off-putting odors
- DO** separate non-foods from foods
- DO** close dumpster lids when not loading
- DO** close freezer or cooler doors at all times
- DO** keep personal baggage, items and effects are in assigned areas



### Don'ts

- DON'T** keep food cartons on the floor
- DON'T** keep food, gum, drink, or tobacco items in the warehouse
- DON'T** keep personal food item in our cooler/freezer
- DON'T** put food in trash bins, debris only
- DON'T** keep glass containers inside the warehouse
- DON'T** walk or sit on freight
- DON'T** keep drinks or foods in lockers

